

SRS PUBLISHING CHARGES CERTIFICATION WORKSHEET

(to be used for any outlets that may have publication costs)

By checking this option, I guarantee that no publication costs will be incurred (sign and date below as the certifying SRS author) for the following paper:

By completing this worksheet, I acknowledge that publication charges for the paper listed above could, are likely to, or will incur. Furthermore, I certify that prior to submission--I have investigated the costs of publishing this material in various outlet(s) and that the following information is accurate. I also certify that if any plans change and publication charges are incurred, the estimated maximum cost(s) change, or the intended outlet(s) change, I will update this form or restart this certification prior to submission.

For outlets with likely or certain publication charges, I have identified the following prioritized list (and their respective estimated costs) for this paper:

Ranked priority order *	Intended publication outlet(s); list only if charges are likely or will occur	Accept credit card? **	Estimated maximum cost **
1			
2			
3			
4			
5			

*For most papers, at least three should be listed (in case rejected by higher priority choice); if only one outlet is listed, switching to a different one will require redoing this step. **If outlet does not accept credit cards or maximum costs exceed \$2499, Contracting must be involved.

Certifying SRS author
signature and date:

Job code to be charged
if costs are incurred: _____

I acknowledge receipt of this worksheet and have documented this as a procurement request that serves as notice of the possibility of publishing charges. If maximum estimate cost is greater than or equal to \$2500 or the journal does not accept credit card payments, I will forward this certification worksheet to Contracting (Keith Friot or his designee) for processing.

Center BMA or other
with micropurchase
authority signature
and date:

I certify that funds for these publication charges are available for this manuscript and the publication process may proceed.

Center Director (or
designee) signature
and date: